

UNITED STATES BANKRUPTCY COURT DISTRICT OF NEW HAMPSHIRE

FILING REQUIREMENTS - BANKRUPTCY PETITIONS

updated 10/17/05

CHAPTER 7 - \$274 FILING FEE

	<u># OF COPIES</u>	<u>FILING DEADLINE</u>
*Voluntary Petition, including Signature Page (three pages)	Original	Time of filing
*Corporate Resolution (Only if debtor is a corporation)	Original	Time of filing
Statement of Financial Affairs, Schedules A-J,	Original	Within 15 days
Declaration Concerning Debtors Schedules,	Original	Within 15 days
Attorney's Disclosure of Compensation,	Original	Within 15 days
Debtors Statement of Intent (Only if debtor is an individual),	Original	Within 15 days
Summary of Schedules, Statement of Monthly Income and Means Test Calculation,	Original	Within 15 days
Notice to Debtors (Form B201, individuals only)	Original	Within 15 days
Certificate of Credit Counseling (DO NOT attach to petition)	Original	Within 15 days
*Creditor Matrix and Verified Matrix Cover Sheet (DO NOT attach to petition)	Original	Time of filing
* Statement of Social Security Number (Official Form 21)	Original	Time of filing

CHAPTER 11 - \$1,039 FILING FEE

	<u># OF COPIES</u>	<u>FILING DEADLINE</u>
* Voluntary Petition including Signature Page (three pages)	Original	Time of filing
* Exhibit A to Voluntary Petition (Only if debtor is a corporation)	Original	Time of filing
* Corporate Resolution (Only if debtor is a corporation)	Original	Time of filing
Statement of Financial Affairs, Schedules A-J,	Original	Within 15 days
Declaration Concerning Debtors Schedules,	Original	Within 15 days
Attorney's Disclosure of Compensation, and Summary of Schedules	Original	Within 15 days
List of 20 Largest Unsecured Creditors (With complete addresses and amounts, listed in descending order by amount), *Matrix of 20 Largest Unsecured Creditors	Original	Within 15 days
List of Equity Security Holders (Only if debtor is a corporation or partnership)	Original	Time of filing
Statement of Current Monthly Income, Notice to Debtors, (Only if debtor is an individual)	Original	Within 15 days
Certificate of Credit Counseling ((Only if debtor is an individual, DO NOT attach to petition))	Original	Within 15 days
*Creditor Matrix and Verified Matrix Cover Sheet (DO NOT attach to petition)	Original	Time of filing
* Statement of Social Security Number (Official Form 21) (Only if debtor is an individual)	Original	Time of filing

CHAPTER 13 - \$189 FILING FEE

	<u># OF COPIES</u>	<u>FILING DEADLINE</u>
*Voluntary Petition including Signature Page (three pages)	Original	Time of filing
Statement of Financial Affairs, Schedules A-J,	Original	Within 15 days
Declaration Concerning Debtors Schedules,	Original	Within 15 days
Attorney's Disclosure of Compensation, Summary of Schedules	Original	Within 15 days
Statement of Current Monthly Income and Disposable Income Calculation	Original	Within 15 days
Notice to Debtors (Form B201)	Original	Within 15 days
Certificate of Credit Counseling (DO NOT attach to petition)	Original	Within 15 days
*Creditor Matrix and Verified Matrix Cover Sheet (DO NOT attach to petition).	Original	Time of filing
* Statement of Social Security Number (Official Form 21)	Original	Time of filing
Debtor's Plan (DO NOT attach to petition).	Original	Within 15 days

CHAPTER 12 - \$239 FILING FEE

	<u># OF COPIES</u>	<u>FILING DEADLINE</u>
*Voluntary Petition including Signature Page (three pages)	Original	Time of filing
Statement of Financial Affairs, Schedules A-J,	Original	Within 15 days
Declaration Concerning Debtors Schedules,	Original	Within 15 days
Attorney's Disclosure of Compensation,	Original	Within 15 days
Summary of Schedules and Notice to Debtors (Form B201)	Original	Within 15 days
*Creditor Matrix and Verified Matrix Cover Sheet (DO NOT attach to petition).	Original	Time of filing
* Statement of Social Security Number (Official Form 21)	Original	Time of filing
Debtor's Plan (DO NOT attach to petition).	Original	Within 90 days

Additional documents may be required for each chapter if the filing is a corporation, the case is prepared by a bankruptcy petition preparer or joint debtors have different last names. Consult the local rules referenced for additional information.

*Documents Required for Incomplete ("skeleton") filing.

Local Bankruptcy Rule References: 1002-1, 1004-1, 1004-2, 1004-3, 1006-1, 1007-1, 1007-2, 5005-2
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